

POLICY 4075

Earning Credit

- A. All students awarded a high school diploma from Box Elder School District schools must complete all credit requirements listed in Policy 4060. Units of credit shall be awarded to students and be recorded on student transcripts for satisfaction of district-approved graduation requirements.
- B. Schools shall accept credits and grades awarded to students from schools or providers accredited by the AdvancED or approved by the Utah State Board of Education without altering the grade awarded or the graduation course requirement filled. However, some equating of the amount of credit earned will take place based on variations in school schedules.
- C. School policies may establish reasonable timelines and may require adequate and timely documentation of authenticity of credits and grades submitted.
- D. Students may earn credit from non-accredited sources in the following ways ([R277-705-3](#)):
 - 1. Satisfaction of coursework by demonstrated competency, as evaluated at the District or school level;
 - 2. Assessment, as proctored and determined by the District or school;
 - 3. Review of student work or projects by school or District administrators; and
 - 4. Satisfaction of electronic or correspondence coursework, as approved at the school or District level.
- E. Prior to reviewing student home school competency work, testing, or materials, the District requires compliance with the home school application process as outlined in [Policy 5031](#).
- F. College credit for college course work that is posted to an official transcript will be accepted for high school credit using the formula below. Only credit from colleges and universities accredited through the Northwest Commission on Colleges and Universities (or the region affiliate) will be accepted. College CLEP credit may also be considered for high school credit if it is posted to an official, accredited college transcript. Requests and approval for college credit to be accepted as high school credit must be made during the CCRP process and must meet graduation credit deadlines. Advanced Placement testing credit will not be posted to a high school transcript.

<u>High School Credit</u>	<u>University Semester Hours</u>
.25	1
.50	2
1.0	3
1.25	4
1.50	5

1. Students enrolled in concurrent enrollment courses will have the option to complete the course for both college and high school credit or to complete the course for high school credit only.
 2. If enrolling for college credit, concurrent enrollment will begin a student's college experience and a permanent college transcript. University add/drop procedures may differ from high school requirements and must be adhered to closely after enrollment in the course. Failure to do so may negatively impact a student's permanent college transcript and academic standing.
 3. Students completing the concurrent enrollment course for college credit will receive high school credit following the university credit formula above (example: 1 high school credit for 3 university semester hours.)
 4. Students who do not enroll in the college credit option or who drop the College enrollment during the trimester will receive .5 of high school credit for each trimester of the class.
- G. Graduation requirements may be modified for individual students to achieve an appropriate route to student success when such modifications: 1) are consistent with the student's IEP or CCRP or both; 2) are maintained in the student's file and include the parent's/guardian's signature and 3) maintain the integrity and rigor expected for high school graduation, as determined by the Board.
- H. Students will be required to earn citizenship credit for each class in which they are registered. The school administration may also issue citizenship grades for students who are released to attend other programs and for time on campus before and after school as well as regular school activities. If a student receives a "U" or unsatisfactory citizenship grade for any class or activity, the citizenship credit must be made up prior to the student's participation in the commencement exercise. Schools will develop and publicize their citizenship credit policy and remediation procedures in their respective student handbooks.
- I. School and District policies for participation in extracurricular activities, awards, recognitions, and enhanced diplomas may be determined locally consistent with State Law and Utah Board of Education Rule.

- J. The District or school has the final decision-making authority for the awarding of credit and grades from non-accredited sources consistent with state law due process, and Utah State Board of Education Rule.