

# Box Elder School District Organizational Chart

**Board of Education**  
 President: Karen Cronin  
 Vice President: Julie Taylor  
 Connie Archibald Tiffani Summers Wade Hyde  
 Nancy Kennedy Bryan Smith

**Superintendent**  
**Steven E. Carlsen**  
 Administrative Assistant  
 Marci Hatch

Policies: Article 1  
 School District Organization & Governance  
Article 6  
 Community Relations

Marci Hatch  
 Home School

All Board  
 Policies

**Assistant Superintendent**  
**Human Resources**  
**Keith Mecham**

**Assistant Superintendent**  
**Teaching & Learning**  
**Keri Greener**

**Assistant Superintendent**  
**Teaching & Learning**  
**Gary Allen**

**Business Administrator**  
**Rod Cook**

**Human Resources**

- Certificated Secretary  
Maegan Heiner
- ESP/Classified and Substitute Secretary  
Pam Zerkle
- Benefits  
Cindy Romney
- Teacher Retention & Recruiting
- Evaluation Process
- ADA Plans
- Out of Boundaries
- Foreign Exchange
- District Athletics
- Title IX
- Willard Principal  
504 - Student
- Policies: Article 3  
Personnel and Employment

**Director of Special Ed**  
 Catherine Allen

- IEPs
- Medicaid
- Occupational & Physical Therapy
- ILSC
- Technical Assistants
- School Psychologists
- Preschool

**Director of Student Services**  
 Jacqueline Whitaker

- Health Services  
Bonnie Young
- Homebound
- Trauma Informed Training
- Suicide Prevention
- Crisis Intervention Team
- Elementary Counselors
- Student Behavior Plans
- Title V
- Title VI
- Homeless
- Panorama

**Teaching & Learning**

- Curriculum K-6
- Adoptions
- Benchmarks
- BELS Standards
- Trust Lands/Community Council
- TSSA
- Parent/Student Concerns  
Safe Schools
- Professional Development
- Title I & II
- Gifted and Talented
- Beverly Taylor Sorenson Arts
- Out of Boundaries
- Foundation
- Willard Principal  
Dual Immersion
- Policies: Article 4  
Instruction Program
- Article 5  
Students

**Director of Literacy**  
 Lissa Jensen

- Elementary & Secondary Literacy
- Mentoring/ EYE
- Instructional Coaches
- Assessment Team Members
- Mentor Coordinator/PPAT

**Director of Technology**  
 Robert Gordon

- Data Privacy Officer
- Network Operations
- Hardware & Software
- Programming & Development
- IVC/ Communications
- Information Security Officer
- Distance Learning

**Ed Tech and Appel Coordinator**  
 David Blake

- Digital Teaching & Learning Grant
- Online Software Licensing
- BESD Online Curriculum/Classes
- School City
- Canvas
- Pinnacle
- Associate Licenses

**Director of Assessment**  
 Jeremy Young

- District Assessments
- Data Gateway
- Title III/ ELL/ Migrant
- CRDC
- LIA
- Graduation Report

**Teaching & Learning**

- Adult Ed & YIC  
Jerry Jackman
- Curriculum 7-12
- Adoptions
- Benchmarks
- BELS Standards
- Trust Lands/Community Council
- TSSA
- Parent/Student Concerns  
Safe Schools
- Professional Development
- Accreditation
- Library & Media
- Foundation
- Drivers Ed
- Policies: Article 4  
Instruction Program
- Policies Article 5  
Students

**Director of CTE**  
 Alison Williams

- CTE
- Bridgerland
- Secondary Counselors
- USTAR
- Distance Learning
- Concurrent Enrollment/ AP
- School Fees
- Title VII

**Director of Facilities**  
 Corey Thompson

- Supervisor of Transportation  
Keevin Nelson
- Supervisor of Child Nutrition  
Candace Parr
- Accountant  
Michelle Westley
- Payroll  
Sherri Harper  
Tami Bingham
- Purchasing  
Mindy White
- Accounts Payable  
Marlene Spendlove
- Fundraising Approval
- Policies: Article 2  
Business Management/  
Support Services